Speciality: Management

University: Sumgayit State University **Faculty**: Economics and Management

Study level: Bachelor

Duration of studies (semesters-years): 8 semesters-4 years

Availability of specialisation: Management

Availability of foundation year: Yes **Language(s) of instruction:** Azerbaijani

Qualification:

Minimum requirements: Application form addressed to the University Management, indicating speciality, study level, academic year and study form;

Appropriately legalised (or supplied with Apostille) relevant document indicating relevant study level and records for all years and its notarized copy in Azerbaijani language;

Notarized copy of the Passport or other border crossing document;

Notarized copy of the Idendity Document;

Six photos sized 3 x 4 cm;

Reference certifying that the person is not carrier of a virus of any disease included in the list of dangerous infectious diseases (Human Immunodeficiency Virus Infection, Hepatitis B and Hepatitis C) approved by the relevant executive authority;

Proof of Language Proficiency (if avaliable);

Copies of the Certificates, Diplomas and other relevant documents (if available).

Short description of the study programme:

Management generally means management. This specialty studies enterprise management and ways to manage it effectively. The main role of management is to organize the activities and efficiency of the enterprise. Management is a set of activities (planning, decision-making, organization, leadership, supervision) carried out with the effective and efficient use of resources (financial, physical, information, human resources) to achieve the goals of the organization. Since management is a broad concept, it is necessary to classify it for the proper implementation of management. Innovation management, human resource management, strategic management, logistics management, risk management, project management, field management. In one academic year, a student takes 3 colloquiums on each subject in each semester, and an exam at the end of each semester. According to the current rules, a student who fails the exam can retake the exam in only 2 subjects.

Fees: 1400 USD

Admission stages:

- Fulfillment of application form by the foreign student
- Submission of invitation letter by the University for eligible applicants
- Payment of tuition fee
- Visa procedures
- Registration of students by presenting the documents to the University
- Interviewing

Deadline is September 15.